

University of South Carolina School of Medicine Identification Card Policy

Approved by Donald J. DiPette, M.D. on November 13, 2008

The School of Medicine requires everyone to wear their ID badge while on campus. These badges must be issued by the School of Medicine; no other form of identification may be substituted. A valid picture identification card must be presented in order to obtain a School of Medicine CarolinaCard. ID badges may be obtained from Support Services, by calling 733-3333 to schedule an appointment. Support Services is located in the Building #3 basement, Office 008.

For lost/stolen/damaged cards see School of Medicine CarolinaCard Cardholder Agreement.

All faculty, staff and students are required to wear ID badges above the waist, ID must be visible with your pictures facing out at all times. Any persons who do not have proper identification displayed should be reported to the Office of the Dean and may be subject to disciplinary action.

Reason for Policy

- To ensure the safety of all staff, faculty, students, and visitors at all times
- To prevent possible theft or damage to University equipment or the belongings of those who are part of the University
- To prevent vandalism to University property
- To prevent threat of loss or compromise to research by those not part of the University
- The protection of everyone who is part of the University and the infrastructure from acts of terrorism

Individuals required to wear ID badges include:

- Staff
- Faculty
- Students
- Security

Visitors and Vendors will be issued a temporary ID, they are required to wear these while on campus and must return the ID upon leaving.